



**Royal Bath & West Showground
Shepton Mallet, Somerset, BA4 6QN
17th – 18th April 2010**

EXHIBITOR MANUAL



Pinnacle House,
166a Gloucester Road North,
Patchway, Bristol
BS34 5BG

Tel: 0117 907 1000 Fax: 0117 907 1001
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www.swmee.co.uk

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**PLEASE NOTE THAT ALL FORMS (PAGES 9, 10, 11 AND 13) ARE
COMPULSORY AND MUST BE FILLED IN AND RETURNED TO US BY 5th
MARCH 2010.
FAILURE TO DO SO COULD RESULT IN FAILURE TO EXHIBIT.**

NOTE TO TRADERS: If you are selling 35 MHz radio sets will you please remove the crystals from the transmitter, and inform the buyer not to refit the crystals or switch the set on within 4k of the Bath & West Site. This is for the safe running of the outdoor flying display.

- **SET UP DAY**

The exhibition hall will be open and available for the setting up and dressing of stands on:

Friday 16th April 2010 10am -7.30pm

Exhibitors arriving Saturday morning to set-up will be able to access the hall at 7.30am

- **OPENING TIMES OF THE SHOW**

The exhibition is open to the public on:

Saturday 17th April 2010 10am – 5pm

Sunday 18th April 2010 10am – 4.30pm

- **PULL OUT**

Removal of exhibits and equipment from the exhibition halls should be as follows:

Sunday 18th April 2010 5pm – 9pm

Please note: Everything must be removed by 9.00pm, nothing may stay overnight.

- **RESTOCKING**

The exhibitors will be allowed in the exhibition hall to re-stock their stands as follows:

Saturday 17th April 2009 7.30am – 9.30am & 5pm – 6.30pm

Sunday 18th April 2009 8.30am – 9.30am

- **THE ORGANISERS OFFICE**

The Organisers Office is located on the ground floor in the Showering Pavilion; please go here for any general enquiries.

The Public Address System must be reserved for Organisers' Announcements, Police and Security messages only. This therefore precludes its use for messages from or to exhibitors and visitors.

- **HEALTH & SAFETY AT WORK**

We would draw your attention to your responsibilities in respect of The Health & Safety at Work Act 1974. All exhibitors and contractors must work within the guidelines of the Act; see page 8 for details.

In the event of an emergency please contact Chris Smith or Emma Crane in the Organisers Office
Tel: 01749 823 113.

- **DELIVERIES**

All parcels or mail to be delivered to the exhibition should be addressed as follows:

**Your Company Name & Stand No, c/o The Organisers Office,
SHOWERING PAVILION
South West Model Engineering, Model Making & Hobbies Exhibition.
Royal Bath & West Showground, Shepton Mallet, Somerset, BA4 6QN**

We will accept and sign for any parcel/mail delivered to the show in your absence but cannot accept responsibility for them. Please do not send anything to the venue before Friday 16th April or after Sunday 18th April 2010 as no one will be there to accept delivery.

- **FIRST AID**

Please go to the Organisers Office and we will contact the First Aid for you.

- **OFFICIAL CONTRACTORS**

ELECTRIC

Nationwide Events
Pinnacle House
166A Gloucester Road North
Patchway
Bristol, BS34 5BG
Tel No: 0117 907 1000
Fax No: 0117 907 1001
Contact: Chris Smith
Email: chris@nwe.co.uk

OPERATIONS

Nationwide Events
Pinnacle House
166A Gloucester Road North
Patchway
Bristol, BS34 5BG
Tel No: 0117 907 1000
Fax No: 0117 907 1001
Contact: Chris Smith
Email: chris@nwe.co.uk

TRESTLE TABLES/CHAIRS/WALLING

Nationwide Events
Pinnacle House
166A Gloucester Road North
Patchway
Bristol, BS34 5BG
Tel No: 0117 907 1000
Fax No: 0117 907 1001
Contact: Emma Crane
Email: emmac@nwe.co.uk

STANDS

Intershell Systems Limited
Intex House
Avondale Way
Gwent
NP44 1TS
Tel No: 01633 838283

VENUE

Royal Bath & West Showground
Shepton Mallet
Somerset
BA4 6QN
Tel No: 01749 822200
Fax No: 01749 823169
Or during the show the Organisers Office
Tel No: 01749 823113

SHOW GUIDE

Nationwide Publishing
Pinnacle House
166A Gloucester Road North
Patchway
Bristol, BS34 5BG
Tel No: 0117 907 1000
Fax No: 0117 907 1001
Contact: Emma Crane
Email: emmac@nwe.co.uk

CARPET

Floorex Carpets Ltd
Unit 2 Grange Industrial Estate
Llanfrechfa Way
Cwmbran
NP44 8HQ
Tel: 01633 870872
Fax: 01633 865042
Contact: Dave Shorthouse

- **CLUB STAND**

Your stand will be **space only**. If you require walling for your stand please fill in and return FORM 1, which can be found on page 11. 4 foot walling is free of charge and 8 foot walling is £10 per metre.

- **FIRE PRECAUTIONS**

1. Whether or not you have carpet please ensure you use drip trays where applicable.
2. All materials used for the interiors of stands must be thoroughly fire-proofed to the satisfaction of the local authority and failure to do so may result in the removal of offending fittings.
3. Plastic should not be used in the construction of stands without special permission from the Organisers.

Any person, whether exhibitor, staff, contractor, or worker, discovering an outbreak of fire, however slight, should endeavour to quench the fire by use of extinguishers. The exhibition Organisers Office should be notified immediately.

- **EXHIBITOR WRISTBANDS**

Every member of your staff who will be entering or working within the venue at any time will require an exhibitor wristband to obtain access past security. The wristbands need to be kept on over the two days to allow you to gain entry on both days.

TRADE: Wristbands will be issued on the setting up day Friday 16th April 2010 from a dedicated ticket office at Yellow Gate. 2 wristbands per stand and 1 car park pass. If you require more wristbands please email emmac@nwe.co.uk or call Emma Crane on 0117 907000.

CLUBS: Each club can have up to a maximum of 15 wristbands (1 wristband covers one exhibitor for both days of the show). To make sure that the correct number of passes is sent to you please complete the form on page 11 by the 5th March 2010 to ensure your wristbands and passes are sent in advance. Extra passes can be ordered by visiting our website www.swmee.co.uk using the validation code **SWCLUB** – this entitles you to £3 off every ticket purchased. If you do not have internet access please contact Emma Crane on 0117 907 1000. Exhibitor wristbands will be strictly monitored and we reserve the right to issue the number of passes we feel is reasonable.

- **CAR PARKING**

Exhibitors can park their vehicle in the exhibitor's car park free of charge provided you display a pass in the windscreen of your vehicle with all your contact details. Trade can collect their car park pass along with wristbands on the set up day, Friday 16th April. Clubs need to complete FORM 1 on page 11 in advance in order to send out along with your wristbands. Please note that the areas available for car parking for exhibitors have changed, please follow the signs and directions from the marshalls.

- **TRESTLE TABLES & CHAIRS**

Trestle tables and chairs will be available for hire and must be ordered in advance to ensure availability. Clubs receive a limited number free of charge if they are ordered in advance. Please complete and return FORM 1 or 2 together with a cheque for the full amount where applicable.

- **ELECTRICS**

Paul Farmer Electrics are the mandatory electrical contractors for the exhibition and must be used for all electrical work to ensure that systems used are compatible. They offer a selection of electrical fittings for hire as listed on their order form attached separately. Please fill out the order form on page 11 or 12.

We recommend that you only use fittings supplied by the contractor (which have been pre-tested and are the responsibility of the contractor to maintain on site) rather than using your own fittings. If you do wish to use your own fittings they must be approved and installed by the contractor. A 24-hour power supply is available from the contractor on request.

Please also note the following electrical regulations which apply to all exhibitors:

- ◆ All electrical connections must be enclosed (no strip connectors).
- ◆ Only one extension block lead of not more than 2m long to be used in each socket.
- ◆ Adaptors and reel type extensions shall not be used.
- ◆ Leads on exhibitors' equipment must be not more than 2m long.
- ◆ All exhibitors own fittings must have a covered earth wire.
- ◆ All metal fittings and equipment must be earthed.
- ◆ If you use your own equipment it must comply with all regulations and is subject to testing and spot checks.
- ◆ Not more than one flex to one plug top.
- ◆ Sockets must not be overloaded, i.e. 500w sockets only 500w max.
- ◆ There are stringent mains tests carried out by the hall owners, it is therefore advisable for all Exhibitors to thoroughly check their own fittings before bringing onto site as a further charge may be incurred by the nominated electricians for the rectification of any electrical work necessary.
- ◆ With your own lighting it may avoid long leads if you have our socket fitted to the rear of the fascia or at the top of the back wall. Please state the required position of socket on the order form (or sketch plan) attached separately.

If you have any other electrical queries, please do contact Nationwide Events, for advice to avoid delay on the set-up day by telephoning 0117 907 1000.

- **SHOWGUIDE ENTRY**

To ensure that your free 20 word write-up is inserted in the show guide complete and return **page 13** no later than 5th March 2010. If we do not receive your form we will just submit your company/club name and stand number.

- **ADVANCE TICKETS**

You can buy tickets for the show from us at a discounted rate. Just visit our website www.swmee.co.uk and use the validation code **SWCLUB** to receive £3 off every ticket.

- **SECURITY**

There will be overnight security operating from the time the show closes until exhibitors are officially allowed in the following day. During the opening hours of the show exhibitors are responsible for their own stands but there will be security in operation within the exhibition.

- **CARPET**

Should you require carpet for your stand please contact Floorex on 01633 870872 for further details.

- **PROMOTIONAL ACTIVITIES**

For the good of all exhibitors the following promotional activities may only be undertaken within the exhibition if the written permission of the Organisers has been obtained:

- conducting surveys (other than on your stand),
- handing out stickers and badges (other than on your stand),
- handing out promotional literature or material (other than on your stand).

- **PRESS OFFICE & PRE SHOW PUBLICITY**

Information for the Press can be left in the Organisers Office. If you have any pre-show publicity regarding new products, etc, please send us details as these are often useful in publicising the show via press releases, etc.

- **ADDITIONAL ADVERTISING**

Should your company be planning any advertising near or during the period of the exhibition please remember to say that you are exhibiting at the show and mention the stand you are on. You will be surprised at the extra response from customers who will readily visit your stand. You may download logos from our website to use on your advertising, if you require any further marketing material for the event such as flyers / posters, then please contact Clare Dawe on 0117 907 1000.

- **STAND CATERING**

There is a bar and restaurant on the first floor serving hot and cold food. Cherry's café on the ground floor in the Showering Pavilion and outside catering is available during show times. On set up day there will be a limited number of catering units open.

- **STAND CLEANING**

All stands, aisle and common areas will be cleaned as a free service. Any large rubbish, black plastic bags or empty boxes are to be placed in the aisles at the end of each day for removal.

- **CARAVAN/CAMPING FACILITIES**

You may stay on site in your caravan/camper van in the designated camping area where there will be some facilities available. There is a £5.50 charge per vehicle per night for this facility you will need to fill in and return the form on page 14. You will be given a pass for your vehicle to avoid being woken and checked upon! For health and safety / security reasons we need to know who is exactly on site.

- **ADVERTISING**

If you wish to advertise on the website we have places available on the home page for your banner/logo with a link through to your website. Please contact Clare Dawe on 0117 907 1000 for further information.

- **INSURANCE**

Although every reasonable precaution has been taken - including adequate patrolling of the venue - the Organisers expressly decline responsibility for any loss or damage which befalls the personnel or property of any exhibitor however caused. It is therefore essential that Exhibitors insure (on an "All Risks" basis) exhibits and equipment brought to the stand, including property hired or borrowed for which they are responsible. Cover should include transit to and from the venue. Public liability insurance is also necessary in respect of damage to third party property or bodily injury.

As your overall expenditure could be lost if the event was curtailed or cancelled - or your exhibits were destroyed en route to the event, resulting in an empty stand - it is prudent to cover these risks too.

Consult your insurance adviser about suitable cover.

• **HEALTH & SAFETY**

EXHIBITION BUILD-UPS, OPEN DAYS AND BREAKDOWNS

THE HEALTH AND SAFETY AT WORK.ETC.ACT 1974

All personnel, whether stand staff or contractors, should be aware that they have a responsibility to ensure, so far as is reasonably practicable, the health, safety and welfare of all employees, and that any plant or systems of work which may be used are, so far as is reasonably practicable, safe and without risks to health. This includes that all employees are provided with information, instruction, training and supervision to ensure not only their own health and safety but others working or attending the vicinity.

HEALTH & SAFETY POLICY STATEMENT- COMPANY RESPONSIBILITIES

We are satisfied that establishing and enforcing appropriate measures to control and monitor Health & Safety procedures is a vital part of running the business as an efficient and successful operation. To this end we will:

1. Ensure that all plant and working practices are safe and offer no risk to health.
2. Ensure that all necessary precautions are taken in respect of the safe use, handling, storage and transport of materials and substances.
3. Provide such information, instruction, training and supervision as is necessary to ensure the health and safety at work of all employees.
4. Maintain all places of work, equipment and transport under our control in a safe condition, free from risk to health.
5. Provide adequate facilities for the welfare of employees.
6. Safeguard the health and safety of visitors and of any members of the general public who could be affected by our activities.
7. Provide all necessary information relating to health and safety in respect of processes, products and services.

Nationwide Publishing Limited

Company Code of Safe Practice for External Exhibition Venues

1. Emergency gangways must always be maintained through and to the centre of halls in build-up and breakdown situations.
2. Hard hats must be used when working beneath or near overhead working or if this is impracticable access must be restricted to such areas.
3. Operatives must wear suitable protective clothing relevant to their job, including eye, hearing, feet and hand protection.
4. Flammable liquids and substances must be used and stored safely and segregated from waste and other risk areas.
5. Portable power equipment must be used only for the purpose for which it was designed, and safety guards must be correctly filled and used.
6. Portable electric tools must be used with the minimum length of trailing leads. Such equipment must not be left unattended with a live power supply to it.
7. Electrical and telephone cables must not be allowed to lie uncovered on the floor and must be taped down.
8. Stacker trucks must only be used by fully trained personnel.
9. Disused fluorescent type lighting tubes must be disposed of safely and properly.
10. Chemicals and flammable liquids must be removed from venues by the user or, in exceptional circumstances, brought to the attention of the relevant clearing department for safe and proper disposal. These products must not be placed in general rubbish bins or skips.
11. All work areas must be maintained free from general waste materials which could hazard operatives
12. Proper scaffolding must be used during the construction of stands. The scaffolding must be used in accordance with industry guidelines and any tower scaffold in use must be properly stabilised and propped.
13. All electrical work within venues must be carried out by the Company's nominated contractor.

To ensure Health and Safety is second to none please complete and return to us, the form on page 9 & 10. If you are unsure about any aspect of this form please contact Chris Smith on 0117 907 1000 for assistance.

Health & Safety Form –COMPULSORY FOR ALL EXHIBITORS

The South West Model Engineering, Model Making & Hobbies Exhibition

PLEASE READ THOROUGHLY AND COMPLETE THOROUGHLY - Nationwide Publishing Ltd contracts Nationwide Events to run operations at all its events and as such Nationwide Events decisions are final on all matters of Health and Safety. Exhibitor passes will not be issued unless organisers have received full stand payment and are in receipt of this form.

Company/Club name	
Contact Name	
Stand Number	
Telephone Number	
Address	
Email	

Please read the following and sign the declaration below.

1. I/ We acknowledge Nationwide Events Health & Safety Policy and DDA Policy and confirm that they will be complied with in addition to our responsibilities under the Health & Safety at Work Act 1974 and DDA 1995 and all its subordinate regulations which apply.
2. I/ We/Our Contractors enclose a show and fire risk assessment for the build up, show open days and breakdown of our stand.
3. I/ We are satisfied that our staff have been given sufficient fire related information, instruction and training to carry out their tasks in a competent and safe manner and are aware of the emergency evacuation plan.
4. I/ We confirm that the following insurance/ policies are current and valid: 1. Public Liability Insurance 2. Employers Liability Insurance 3. Health & Safety Policy (*if you employ more than 5 permanent members of staff*)
5. I/ We agree to liaise with Nationwide Events on all matters regarding health & safety prior to and during the event where necessary to ensure the health & safety of all parties who may be affected by our actions/ instructions. Our risk assessment including a fire assessment will be available for inspection throughout the event.
6. I/ We accept Nationwide Events reserve the right to prohibit an exhibit or activity where there is contravention of the Health & Safety rules of Nationwide Events and/or statutory provisions where they consider that the health & safety or welfare of personnel is at risk.

To provide us with key information of key activities on your stand please tick the relevant boxes:	Yes	No
Will you be preparing / sampling / serving any food or drink on your stand?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Will you be erecting a temporary structure? i.e. marquee / flagpoles / banner frame etc	<input type="checkbox"/>	<input type="checkbox"/>
Will you have an electrical supply to your stand?	<input type="checkbox"/>	<input type="checkbox"/>
Will you have a water supply to your stand?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be working at height (over 1 metre) using ladders etc?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be laying flooring or a platform?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be using any tools / power tools etc?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be installing a ramp or stairs?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be using LPG, highly flammable liquids, chemicals and ignition sources?	<input type="checkbox"/>	<input type="checkbox"/>
Will there be any moving machinery / demonstrating exhibits on your stand?	<input type="checkbox"/>	<input type="checkbox"/>
Will there be pre-recorded or live performances / music / public address systems on your stand?	<input type="checkbox"/>	<input type="checkbox"/>

Please note LPG is not permitted at the venue

SIGNATURE:	DATE:
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Please return all forms to: Nationwide Events, Pinnacle House, 166a Gloucester Road North, Patchway, Bristol, BS34 5BG.
FAX BACK: 0117 907 1001 EMAIL: emmac@nwe.co.uk

Risk Assessment Form – COMPULSORY FOR ALL EXHIBITORS

The South West Model Engineering, Model Making & Hobbies Exhibition

We have completed a table of possible risks that could occur please read and sign the bottom of this page if you are happy we have covered all possible outcomes for our stand. There is a section below to add any other risks you feel could occur on your stand.

Activity / Hazard	Person at Risk	Risk Evaluation Level: High, Medium & Low	Current Precautions & Control Measures
<i>Construction of stands and components / Falls of panels, equipment etc</i>	<i>Operators working below stand including exhibition staff</i>	<i>Medium</i>	<ul style="list-style-type: none"> <i>a. Trained installers only used</i> <i>b. Appropriate equipment used to construct and dismantle</i> <i>c. Constructed in stages and only left unattended when safe to do so.</i> <i>d. Hard hats to be worn whilst operatives are working above.</i>
<i>Ladders / Working at Height / Falls</i>	<i>Installers / Exhibition Staff</i>	<i>Medium</i>	<ul style="list-style-type: none"> <i>a. Installers trained in the use of ladders</i> <i>b. Ladders checked before use</i>
<i>Manual Handling / Injuries from loading and unloading</i>	<i>Installers / Exhibition Staff</i>	<i>Medium</i>	<ul style="list-style-type: none"> <i>a. All staff are trained in manual handling</i> <i>b. Heavy components moved by trolley to minimise manual handling</i>
<i>Electrical / Electrical equipment, power tools and lighting</i>	<i>Installers / Exhibition Staff / General Public</i>	<i>Low</i>	<ul style="list-style-type: none"> <i>a. Only qualified electricians used</i> <i>b. All electrical equipment and lighting to be checked before use</i> <i>c. All portable electrical equipment to have a current PAT Certificate</i>
<i>Fire, Explosion, Skin burns, fume and smoke inhalation</i>	<i>All people in or entering the vicinity of activity</i>	Medium	<i>Fire separation, Fire detection equipment, trained staff, First Aid and Fire Fighting equipment. Venue monitoring, intervention and enforcement where necessary.</i>
<i>Fires caused by the use of flammable liquids / Fire, Explosion, Skin burns, fume and smoke inhalation</i>	<i>All persons within the event areas</i>	Medium	<i>Restricted use of flammable liquids, monitoring by safety officer, Information on restrictions supplied in the exhibitor manual.</i>
<i>Obstruction of Fire Exits and Exit routes, internally and externally by vehicles, waste materials</i>	<i>All persons within the event areas</i>	Medium	<i>Pre event briefing, supervision and regular inspections by safety staff</i>

SIGNATURE:

DATE:

Please return all forms to: Nationwide Events, Pinnacle House, 166a Gloucester Road North, Patchway, Bristol, BS34 5BG.
FAX BACK: 0117 907 1001 EMAIL: emmac@nwe.co.uk

FORM 1 – Club Order Form



**The South West Model Engineering, Model Making & Hobbies Exhibition
Nationwide Publishing Ltd, Pinnacle House, 166A Gloucester Road
North, Patchway, Bristol, BS34 5BG**

Tel No: 0117 907 1000

Fax No: 0117 907 1001

Email: emmac@nwe.co.uk

RETURN BY 5TH MARCH 2010

NAME.....

CLUB.....

ADDRESS.....

POSTCODE.....STAND NO.....TEL NO.....

E MAIL.....

Each club is entitled to ONE free socket, if you require more than one please fill in this form accordingly. Tables, chairs and 4ft walling are also free to hire, please fill in your requirements below. Please note there are a limited number of tables and chairs are available free of charge to clubs. Please let us know how many you need as we will deal with each request individually.

ITEM FOR HIRE	COST PER ITEM	QUANTITY REQUIRED	TOTAL
Table (6ft x 2.6ft)	£0.00		
Chair	£0.00		
Power Socket (500w)*	£45.00 (1 free)		
Lighting (fluorescent tube)*	£45.00		
Walling (8ft x 1m panels)*	£10.00 per metre panel		
Walling (4ft panels)*	£0.00		
*Please mark on the back of this form where you would like your electrics and walling on your stand. For any other electrical/walling requirements please ring the office.		SUBTOTAL	
		VAT (17.5% after 31.12.09)	
		TOTAL	

Please complete this section of the form for your passes. All passes will be sent out in advance if paperwork is received in time – So please ensure you have written down your correct and full address.

CAR PARK PASS BOOKING

EXHIBITORS WRISTBANDS MAX OF 15

If you have a genuine need for more than 15, please contact Emma Crane at: emmac@nwe.co.uk or 0117 907 1000 explaining the need for extra passes.

FORM 2 – Trade Order Form



The South West Model Engineering, Model Making & Hobbies Exhibition
 Nationwide Publishing Ltd, Pinnacle House, 166A Gloucester Road
 North, Patchway, Bristol, BS34 5BG

Tel No: 0117 907 1000

Fax No: 0117 907 1001

Email: emmac@nwe.co.uk

RETURN BY 5TH MARCH 2010

If you need to hire tables, chairs, power sockets or lighting you must order in advance. Please complete and return this form along with a cheque for the full amount made payable to **Nationwide Publishing**. Orders not including full payment may result in your items not being available at the show.

Tables and chairs will not be delivered to your stand, please come and check in at the Organisers office to sign them out.

NAME.....

COMPANY.....

ADDRESS.....

POSTCODE.....STAND NO.....

TEL NO..... MOBILE NO.....

EMAIL.....

ITEM FOR HIRE	COST PER ITEM	QUANTITY REQUIRED	TOTAL
Table (6ft x 2.6ft)	£10.00		
Chair	£2.50		
Power Socket (500w)*	£45.00		
Lighting (fluorescent tube)*	£45.00		
Walling (8ft x 1m panels)*	£10.00 per metre panel		
		SUBTOTAL	
		VAT (17.5% after 31.12.09)	
		TOTAL	

***Please mark on the back of this form where you would like your electrics and walling on your stand. For any other electrical/walling requirements please ring the office.**

FORM 3 – Show Guide Entry (Trade & Clubs)



The South West Model Engineering, Model Making & Hobbies Exhibition
 Nationwide Publishing Ltd, Pinnacle House, 166A Gloucester Road
 North, Patchway, Bristol, BS34 5BG

Tel No: 0117 907 1000

Fax No: 0117 907 1001

Email: emmac@nwe.co.uk

RETURN BY 5TH MARCH 2010

Your 20-word write up into the show guide is free, so be sure to return this form. **All * entries will be printed in the show guide exactly as they are written**, so please ensure all details are clear and accurate. Please leave any areas you don't wish to have printed blank. If we do not receive this form we will just print your company/club name on your forms along with your stand number.

Company/Club name* (as printed in guide)	
Stand Number*	
Telephone Number*	
Web Address*	
Email*	

SignatureDate

Contact name and tel. for queries relating to this form

.....

*Please write/type your free entry below (no more than 20 words)

Nationwide Publishing will endeavour to print the correct details as supplied on this form. Neither party will be held responsible for any mistakes made by the exhibitor completing it or errors made due to unclear completion of the form.

CAMPING BOOKING FORM

Nationwide Events
Pinnacle House, 166A Gloucester Road North,
Patchway, Bristol, BS34 5BG
Tel No: 0117 907 1000
Fax No: 0117 907 1001
Email: emmac@nwe.co.uk

RETURN BY 15TH March 2010

A designated area for camping will be available onsite for a charge of £5.50 per vehicle per night.
Please note that this charge is levied by the showground and collected by us on their behalf -
Please indicate which evenings you wish to stay overnight?

FRIDAY

SATURDAY

SUNDAY

How many vehicles/ caravans?

Total cost £.....

Vehicle Registration.....

Number of people staying in the vehicle/caravan?

Please enclose a cheque for the corresponding amount to the above address, made payable to **Nationwide Publishing**. Orders not accompanied by a cheque will not be accepted.

CLUB/COMPANY.....

CONTACT NAME.....

ADDRESS.....

POST CODE STAND NO

TEL NO..... MOBILE.....